

Our Reference:
CYMPD/Launch/2024/Update

20 May 2024

Dear Headteacher/Principal,

If you are not the headteacher/principal, please forward this email to the appropriate person

2024 Check Your Performance Measures Data (School and College Checking Exercises)

We wrote to you on 15 April 2024 to inform schools and colleges that from 2024, there would be a new DfE service called 'Check Your Performance Measures Data' (CYPMD).

CYPMD will use a new portal to administer the school and college checking exercises. The new portal will have a similar look and feel to other online services that the Department uses to interact with schools and colleges. The portal has been designed to improve accessibility and provide clear navigation. This will allow you to view and if necessary, amend your school or college performance data by a more streamlined process than in previous years. There will also be a new help desk facility which will support you throughout the 2023/24 checking exercise process.

CYPMD Help Centre

The CYPMD Help Centre is now open, you can access it here: <https://check-your-performance-measures-data.education.gov.uk>. From the CYPMD Help Centre you can:

- view the latest information about the 2024 checking exercises;
- access all checking exercise guidance documents and useful links;
- view all previously issued communications
- access a link to the new CYPMD portal, to view your data and, if necessary, request amendments to your pupil/student lists (**please note that we will notify schools and colleges when this link will be available, this will be prior to each checking exercise going live); and**
- find out how you can contact the CYPMD Helpline if you need further advice, after visiting the CYPMD Help Centre.

You should always refer to the CYPMD Help Centre: <https://Check-your-performance-measures-data.education.gov.uk> if you need advice or have a query. The CYPMD Help Centre will display information and guidance which may answer your query and will inform you what action you should take if you need to raise an enquiry.

2024 Checking Exercises

The new CYPMD portal will be accessed via **DfE Sign-in**. This is the same secure sign-in system used by many DfE services. **Details on how to create an account can be found here: [DfE Sign-in \(education.gov.uk\)](https://education.gov.uk).**

If you encounter any difficulties creating a DfE Sign-in account or have forgotten your login details, please go to this contact form: [DfE Sign-in \(education.gov.uk\)](https://education.gov.uk). **The CYPMD Helpline cannot assist users with DfE Sign-in account creation or login queries.**

Schools and colleges will be provided with access information and guidance for the CYPMD portal prior to each checking exercise.

2024 Schedule

During each checking exercise, schools and colleges will be able to check their performance measures data and if necessary, request amendments to this data.

The schedule for the 2024 school and college checking exercises will follow similar timescales to previous years as follows:

- Key Stage 4 June Checking Exercise-June 2024;
- Key Stage 2 September Checking Exercise-September 2024;
- Key Stage 4 Autumn Checking exercise-October 2024; and
- 16 to 18 Autumn Checking Exercise-October 2024.

Supporting Information

To help schools and colleges submit appropriate amendment requests during the 2024 checking exercises we have summarised the requests submitted during the 2023 checking exercises, alongside common reasons why some amendment requests were unable to be accepted. This information is now available on the help centre here: <https://Check-your-performance-measures-data.education.gov.uk>.

To increase the likelihood of amendment requests being accepted we strongly recommend that you read the relevant document **before** you make any amendment requests.

Key Stage 4 June Checking Exercise

The 2024 Key Stage 4 June Checking Exercise will **open at 9:30am on Monday 24 June 2024 and close at 5:00pm on Friday 5 July 2024.**

Further information including access arrangements will be sent to you prior to opening.

To assist schools and colleges with their participation in the June checking exercise, in addition to the 2023 Key Stage 4 June Checking Exercise Requests Summary, we are also making the 2024 June Checking Exercise guidance available earlier than in previous years, to help you prepare in advance of the checking exercise opening. This guidance can now be accessed here: <https://Check-your-performance-measures-data.education.gov.uk>.

There have been some changes made to what schools and colleges are able to do during the 2024 KS4 June checking exercise.

- Schools and colleges will be accountable for a pupil if they were on roll at the school and in year 11 at the time of the 2024 spring (January) school census. These pupils and their results will be automatically used to calculate your school or college performance measures. For that reason, you will no longer be able to:
 - Add a pupil, or
 - Remove a pupil using the following categories:
 - Dual registration
 - Moved schools.
- Independent school's number on roll (NOR) figures are calculated using the figures provided by a school during the school level annual school census return. Therefore, these figures cannot be amended.
- Requests can now be made to remove pupils from your school or college performance data who have arrived from overseas and do not speak English as their first language within the last three academic years (previously two years).
- The following removal categories have been combined with the removal category called 'Social care involvement':
 - 'In prison/remand centre/secure unit'
 - 'Police involvement/bail restrictions'.
- The 'Terminal/long term illness' category has been renamed to 'Terminal/Critical illness'. This will provide further clarity to schools and colleges about when it might be appropriate to request to remove a pupil using this category.

- Characteristic amendment requests are no longer available. After considering the effect of this type of request if accepted, it was found that they had no impact on revised performance data.
- When you have made all of your individual pupil amendment requests you will need to submit your 'full return summary' on the CYPMD portal. Once you have completed this action you will no longer be able to request any further amendments to your data or amend any requests already made. You will also be able to download a PDF copy of your 'full return summary' for your records.
- KS2 prior attainment data can be accessed on Get Information About Pupils (GIAP). You will not be able to view this data on the CYPMD portal during the 2024 KS4 June Checking Exercise.
- There have also been changes to 2024 KS4 performance measures affecting the following:
 - Entries into triple science and entries into languages.

Further information can be found in the secondary accountability guidance. [Secondary accountability measures \(including Progress 8 and Attainment 8\) - GOV.UK \(www.gov.uk\)](#).

Please ensure that your headteacher/principal contact details are correct on '[Get information about schools](#)' (GIAS). Further communications regarding the 2024 CYPMD service will be sent to school and college headteachers and principals using GIAS contact information.

In the meantime, if you have any other queries, you can visit the CYPMD Help Centre here: <https://Check-your-performance-measures-data.education.gov.uk>.

Yours faithfully

Department for Education