**Department for Education**

Dear Headteacher/Principal,

Further to our 2024 Check Your Performance Measures Data (School and College Checking Exercises) email dated 16th April 2024, please be advised that 2022/2023 16 to 18 retention data is available to view on the [View your education data](#) (VYED) service.

Guidance previously instructed users to access VYED by logging in to their [Information Management Services](#) (IDAMS) account through VYED however we now advise users to log in to VYED using their usual log in method; if you are a new user to VYED, you should refer to the [VYED sign-in guidance](#).

For users logging in using [DfE Sign-in](#) (DSI), please ensure that VYED is listed as a service on the DSI home page; if it is not, users should navigate to 'Services', click 'Add services to my account' and select VYED. With VYED listed as an included service, users should then navigate to 'View and edit services on my account', click through to edit the VYED service and this should show a list of products that are available on VYED; please tick the box for 16 to 18 Retention. Users should then log in to VYED, selecting 'School or academy' from the list of organisation types on the login screen, and 16 to 18 Retention will be available once logged into VYED.
If you have a DfE Sign-in end user account, your request will need to be approved by your organisations approver before you will have access.

If you encounter any difficulties accessing the VYED service, please use this contact form: [Home – Customer Help Portal (education.gov.uk)](#).
Please note that enquiries in relation to retention data should be raised with the DfE helpline here: [Contact the Department for Education – Contact type – DFE Online Forms](#).

We sincerely apologise for the delays in sharing 16-18 Retention data and any confusion regarding how to access this data.

Yours Faithfully

Department for Education