

Our Reference:
KS4/June2Update/2024

17 June 2024

Dear Headteacher/Principal,

If you are not the headteacher/principal, please forward this email to the appropriate person

2024 Key Stage 4 June Checking Exercise

We wrote to you on 20 May 2024 to inform schools and colleges that the 'Check Your Performance Measures Data' (CYPMD) service had been launched.

This service will use a new portal to administer the 2024 Key Stage 4 (KS4) June Checking Exercise. There is also a new help desk facility which will support you throughout the 2023/24 checking exercise process.

In addition to this, to assist schools and colleges with their participation in the 2024 June checking exercise we shared the [2024 KS4 June Checking Exercise Guidance](#) and the [2023 KS4 June Checking Exercise Requests Summary Document](#).

We have now produced further guidance on how to use the new portal to help you prepare for the checking exercise opening. You can access these in the KS4 June further guidance section on the CYPMD Help Centre [here](#).

The CYPMD portal will be accessed using a **DfE Sign-in** account. This is the same secure sign-in system used by many DfE services. **Details on how to create an account can be found [here](#).**

If you encounter any difficulties creating a DfE Sign-in account or have forgotten your login details, please go to this contact form: [DfE Sign-in \(education.gov.uk\)](#). **The CYPMD Helpline cannot assist users with DfE Sign-in account creation or login queries.**

The 2024 Key Stage 4 June Checking Exercise will **open at 9:30am on Monday 24 June 2024 and close at 5:00pm on Friday 5 July 2024.**

Further information including access arrangements will be sent to you prior to opening.

Please ensure that your headteacher/principal contact details are correct on '[Get information about schools](#)' (GIAS). Further communications regarding the 2024 CYPMD service will be sent to school and college headteachers and principals using GIAS contact information.

In the meantime, if you have any other queries, you can visit the CYPMD Help Centre [here](#).

Yours faithfully

Department for Education